

# MINUTES

Regular Meeting

BOARD OF TRUSTEES

Vernon College

May 10, 2023

The Board of Trustees of Vernon College met on Wednesday, May 10, 2023 at 11:30 p.m. in the *Board Room* of the *Osborne Administration Building*, Vernon, Texas with the following present: Mr. Bob Ferguson – Chairman; Mrs. Ann Wilson – Vice-Chairman, and Mrs. Betsy Smith – Secretary. Other board members in attendance were Mr. Irl Holt, Mrs. Jamie Chapman, Mr. James Brock and Mrs. Meg Heatly.

Others present were Dr. Dusty Johnston, President; Mrs. Shana Drury, Vice President of Instructional Services; Dr. Criquett Chapman, Vice President of Student Services; Mrs. Mindi Flynn, Vice President of Administration; Ms. Michelle A. Alexander, Director of Institutional Advancement/Executive Director, Vernon College Foundation; Dr. Brad Beauchamp, Director of Institutional Assessment, Planning, and Effectiveness/SACSCOC Liaison; Mrs. Bettye Hutchins, Dean of Instructional Services; Mrs. Kristin Harris, Dean of Student Services; Mrs. Jackie Polk, Director of Human Resources; Ms. Colleen Moore, Director of Enrollment Management/Registrar; Mrs. Holly Scheller, Coordinator of Marketing and Community Relations; Mrs. Kelly Miller, Student Success Pathway Director; Mrs. Jeanne Ballard, Director of Financial Aid; Mrs. Chelsey Henry, Coordinator of Career Services & Veterans Affairs; Mr. Kevin Holland, Director of Campus Police; and Ms. Mary King, Administrative Secretary to the President. Guest present was Mr. Bill Humphrey of the *Vernon Daily Record*.

Chairman Bob Ferguson called the meeting to order at 11:30 a.m.

## Consent Agenda

Mrs. Wilson made the motion, seconded by Mrs. Chapman, to approve the Consent Agenda containing the *Minutes of the April 12, 2023 Regular Board Meeting* and the *President's Monthly Travel Expense Report*. The motion carried unanimously.

Public Comment – Mr. Bill Humphrey commended Dr. Dusty Johnston on his presentation to the Wichita County Commissioners Court recently requesting a place on the ballot for voters to vote on a Community College Branch Campus Maintenance Tax. He stated Dr. Johnston's presentation was remarkable and flawless. He was able to answer all questions without any lack of knowledge concerning the College. He is a stellar representative for not only Vernon College, but for every student in both Wilbarger and Wichita County.

## Action Item A

Mrs. Flynn presented the *Financial and Investment Reports as of April 30, 2023*. Mrs. Smith made the motion, seconded by Mr. Holt, to approve the report as presented. The motion carried unanimously.

## Action Item B

Mr. Holt made the motion, seconded by Mrs. Wilson, to approve the *2023 – 2024 Annual Action Plan* as presented by Dr. Brad Beauchamp. The motion carried unanimously.

## Action Item C

Mrs. Wilson made the motion, seconded by Mrs. Chapman, to approve the *Continuing Education 2023 Kids College schedule*; including proposed tuition and fees, and authorize the Dean of Instructional Services to set tuition and fees for any additional classes that may develop during the summer term, as presented. Mrs. Heatly abstained from voting, as ~~she~~ <sup>her son</sup> is one of the instructors. The motion carried.

## Action Item D

Mr. Brock made the motion, seconded by Mr. Holt, to approve the *2023-2024 Vernon College Catalog* as presented. The motion carried unanimously.

## Action Item E

There were no *Tax Resale Deeds* to approve.

## President's Report/Board Discussion Items

No discussion

Vernon College Foundation meeting update – Michelle Alexander reported on the April 20, 2023 Vernon College Quarterly Foundation meeting in the Board Room of the Osborne Administration Building, Vernon, Texas. The Directors approved the following grants: a \$30,000 renewal grant for the Vernon College Foundation Annual Scholarship; a \$10,000 renewal grant to New Beginnings for 2023-2024; a \$10,000 matching grant for year 3 of the Greater Texas Foundation Emergency Aid grant; and \$5,000 in seed money for the Vernon College Foundation Golf Tournament. The majority of the Annual Scholarship grant is used to support the new Dual Credit Participant and Wilbarger County Resident scholarship initiatives. The seed money grant will be repaid from the Golf Tournament proceeds and the rest will be deposited in the Vernon College Foundation Chaparral Emergency Aid Fund. Mrs. Terri Farabee was elected to fill the open board position. Mrs. Flynn gave the Financial and Investment Report. Ms. Alexander presented the Philanthropic Report.

2023-2024 Budget Update – Draft 2 – Dr. Johnston presented Draft 2 of the 2023-2024 Budget. One of the changes from Draft 1 is a modest 3% increase in enrollment. Summer enrollment is up, compared to this time last year. Throughout the state, the numbers have picked up this spring among other colleges. The process in the legislative session looks appears to be coming to pass regarding the proposed state funding model. At the end of May, when we have the numbers, Draft 3 will look better. It does include the 1.5% increase in the salary schedule.

2022-2023 Athletic Scholarship Award Report – Dr. Johnston presented the annual athletic scholarship award report for the 2022-2023 academic year. A total of \$581,750.00 was available for Rodeo, Baseball, Softball and Volleyball scholarships. The All Sports Banquet recognizing the outstanding athletes for 2022-23 was held on May 8. Everyone did well this year.

Non-credit workforce programs (state funded) in high schools update – Mrs. Drury presented the Funded Non-Credit 2022-2023 High School Program report. The report displays participating area high schools, the programs offered and the number of unduplicated students enrolled. The 2022–2023 data was included for comparison purposes.

Student Success Data Fact – Dr. Beauchamp presented the SACSCOC 5<sup>th</sup> year report Responsibility Matrix update as this month's data fact. The chart is arranged by Standard containing descriptions of each and writing assignments required for the Fifth-Year Report. Highlighted are the primary writers and review teams for each standard. Dr. Johnston added this a very organized and thorough structure with Dr. Beauchamp's leadership and everyone else's participation that the College has been working on the last two years.

Student Highlight – Dr. Johnston stated that this is a new report suggested by Mrs. Kelly Miller to highlight students to share with the Board on a monthly basis. This month, Mrs. Chelsey Henry, Coordinator of Career Services and Veterans Affairs. She chose to recognize Trey Anderson. After high school graduation, he attended Fort Sill Basic and Airborne training. He was deployed to Afghanistan in 2019 serving as a parachute infantry Regiment Medic. He chose to attend Vernon College and received an Associate of Applied Science Degree in Nursing. This future RN is married, has a newly born son and stated he chose Vernon College because the program has a great reputation for putting out very knowledgeable nurses and his first impression of Vernon College solidified his decision to enroll here. He already has a job lined up with United Regional Hospital.

Dr. Johnston presented the Upcoming College Events:

- (1) Commencement – May 11, 2023 @ 6:00 pm – Kay Yeager Coliseum
- (2) ADN Pinning – Friday, May 12, 2023 – 10:30 am Wilbarger Auditorium
- (3) Board of Trustees meeting – June 14, 2023 – 11:30 a.m. – Vernon Campus

Dr. Johnston presented the Philanthropic Report/Outside Grants Report.  
There were no minutes from Faculty Senate Organization.

Dr. Johnston reminded the Board of the July Board Retreat/Monthly meeting agenda set for July 12, 2023 in the Joe Chat Conference room at Century City Center in Wichita Falls from 9:00 am to 12 noon including a campus tour followed by a regular meeting at 1:00 pm for any action items.

Personnel –

Mrs. Smith made the motion, seconded by Mrs. Chapman, to approve the following personnel changes as detailed on Item 6 Personnel information sheet and recommended by the President. The motion carried unanimously.

A. Internal Transfer

- (1) Brianna Chapman, from Classified II, Administrative Assistant/Switchboard to Classified III, Administrative Assistant/Financial Aid, Vernon Campus, effective May 17, 2023

B. Resignation

- (1) Rachel Toy, Classified III, Administrative Assistant/Athletics – Vernon Campus, effective April 30, 2022

C. Consider Reappointment

- (1) Coaches/Assistant Coaches for 2023-2024

Closed Session: Mr. Holt made the motion, seconded by Mr. Brock, to go into closed session at 12:20 p.m. in accordance with the Texas Open Meetings Act, Texas Government Code, Subchapter 551.074, to discuss personnel or other items under this section of the Texas Government Code, Texas Open Meetings Act. The motion carried unanimously.

No Action

Open Session: Mrs. Wilson made the motion, seconded by Mr. Brock, to reconvene at 12:50 p.m. in open session. The motion carried unanimously.

There being no further business Mrs. Heatly made the motion, seconded by Mrs. Wilson to adjourn the meeting at 12:55 p.m.



Mr. Bob Ferguson, Chairman



Mrs. Betsy Smith, Secretary